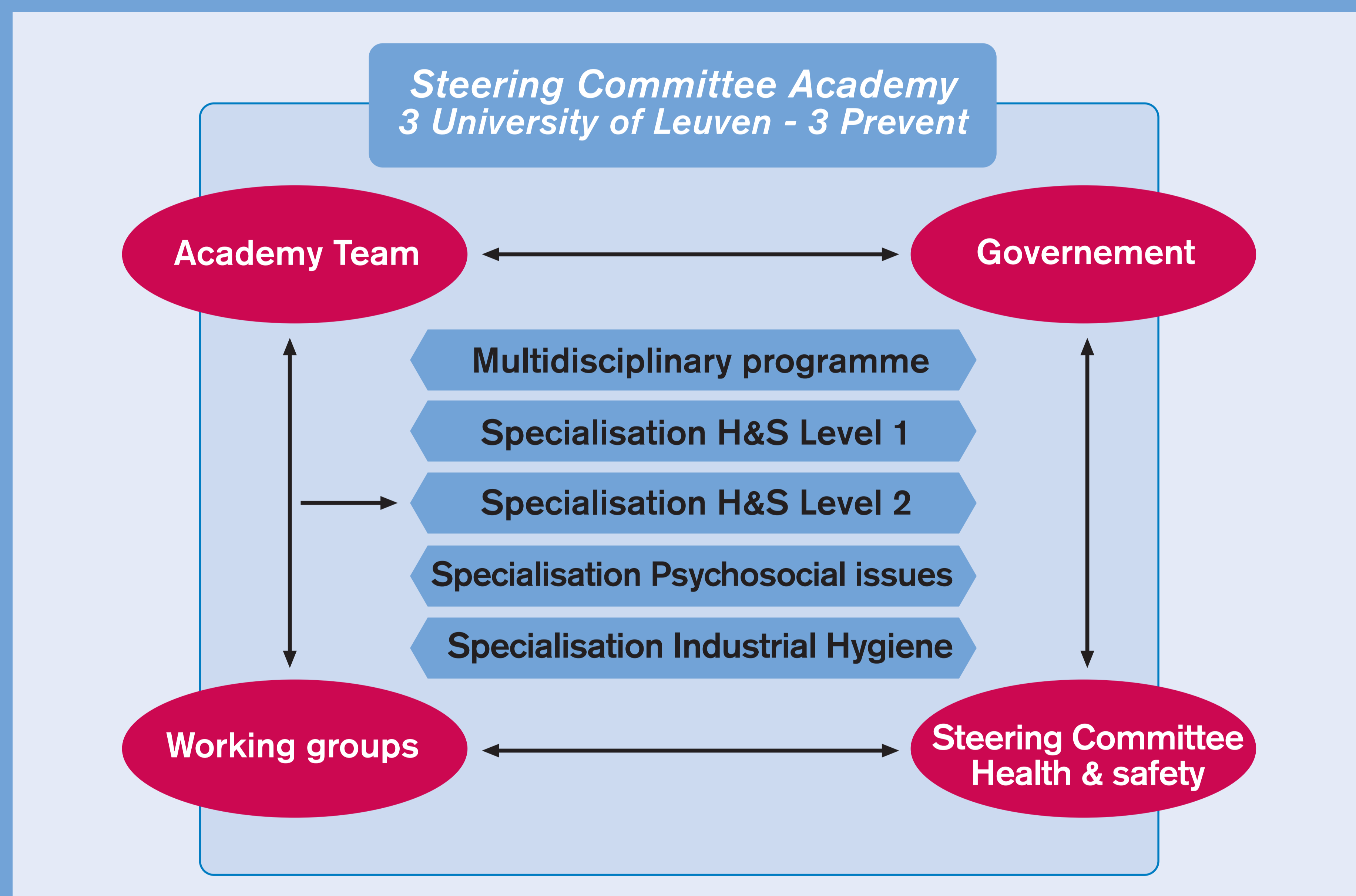


MULTIDISCIPLINARY BASIC TRAINING FOR HEALTH AND SAFETY MANAGERS AS INTRODUCTION PROGRAMME TO THE DIFFERENT SPECIALISATION PROGRAMMES.

Good practice of stakeholder involvement.

Brigit Cosemans.

University of Leuven in collaboration with Prevent



The programme is coordinated by a **project leader** who himself is an expert in the subject. The project leader is assisted by a **working group** consisting of at least two teachers and the programme coordinator. The group updates and improves the programme and the final evaluation method based on objective and informal data such as results from evaluation forms from students, informal conversations, findings from teachers, current events, exam results,...

In each group of students (max 30 people) a **student representative** is appointed. He/she articulates the interests of the group to the project leader and is invited to a working group meeting and the annual consultations with the steering committee.

The **steering committee** consists of all players who have an interest in a good program such as employers, employees, teachers, students, government,... During the annual meeting the content

This multidisciplinary training aims to give all future health & safety managers a common basic knowledge concerning the promotion, implementation and evaluation of occupational health and safety in order to improve the collaboration between the different specialisations on the work floor. The training comprises 120 hours, organised as 17 days on a 1 day/week basis. The content of this training is mainly specified by law. The QACEP self-evaluation tool gave an exhaustive description in one document of the existing quality assurance system. This overview made us realise the multiplicity and variety of things we do to assure the quality of our programme. Our own assessment data relating to the course, its content and to the lecturers' didactic competencies were complemented by the QACEP questionnaire with extra information on:

- *The motivation of the student.*
- *Opportunities on the labour market.*
- *Opinions about the overall programme.*
- *Weaknesses such as course material and interaction.*

and progress of the training is being discussed leading to improvement points.

The programme is **ISO-certified** which means that we work with procedures and indicators to systematically evaluate and adjust the training where needed.

PARTNER

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